



## **Director Of Senior High Ministries**

<b>Position Requirement</b>	20 hours/week
<b>Responsible To</b>	Associate Pastor
<b>Responsible For</b>	Senior High Ministry, Summer Camp Support

### **MINISTRY FOCUS:**

The Director of SR High Ministries (DSHM) will provide spiritual and organizational leadership for all aspects of ministry to youth grades 9-12. The DSHM will work with the Associate Pastor to develop programming and ministry that serves the overall vision of WC. Additionally, the DSHM will collaborate with other next gen ministries to foster a **culture of continuity** between the various ministries. This includes partnering with children's ministries and JR High ministries to promote and encourage ministry transitions (gr 5 to JR High and gr 8 to SR High). Collaborating will also happen with special events (JR and SR High events, Grad Party, etc.) and helping encourage and identify volunteer ministry leaders for other ministries (children's, worship, A/V, etc.).

The DSHM will also collaborate with the Associate Pastor and other pastoral staff in church-wide ministry opportunities from time to time for the sake of growing connections with the greater church and community. The role requires a high capacity for recruiting, equipping, and developing ministry volunteers as key disciplers in the lives of students.

### **MAIN AREAS OF RESPONSIBILITY:**

#### **1. Senior High Ministries (80%)**

- Give overall leadership to SR High ministry which includes volunteer teams, students, and parents.
- Responsible for all SR High (Gr 9-12) programming and volunteer staffing.
- Responsible for weekly lesson planning and small group curriculum.
- Foster and Support ministry through volunteers with a strong emphasis on small groups.
- Weekly communication with SR High volunteers (Slack, email).
- Monthly SR High team meeting for encouragement, feedback, and prayer.
- Weekly communication with Associate Pastor to share ministry success and struggles.
- Provide annual training and adherence to ministry policies and Plan to Protect requirements.
- Prepare and administer SR High ministry budgets as approved by the board.

#### **2. Next Gen Collaboration (10%)**

- Annual Next Gen Ministries annual training retreat. Promote and participate with annual next gen team training retreat.
- Work closely with JR High ministries to create/communicate annual youth calendar of events.
- Collaborate with JR High ministries with various monthly special events (Corn Fest Kick Off, Christmas Banquet, Encounter Worship Nights, etc).
- Partner with Next Gen ministries to host annual Grad Party for Gr 5, 8, and 12 students.
- Promote and encourage ministry transitions in the spring by "on ramping" Gr 5 to JR High and Gr 8 to SR High.

### 3. Summer Camp Support (10%)

- Work with Director of Summer Camp to plan, prepare, and program summer camp ministry.
- Serve as a summer camp staff by providing support to Director of Summer Camp.

#### **Staff Team Participation**

- As a staff member, required to attend all on-going staff team meetings as agreed upon with supervisor, such as weekly staff meetings, prayer gatherings.
- Communicate ministry needs and events with larger team to ensure no booking conflicts.
- Create annual report of SR High ministries.

#### **Other Requirements:**

- Preferred but not required (or willing to pursue) further post-secondary education in related field.
- Licensed by the Central Canadian District of The Alliance Canada (or willing to be).

#### **Inclusions in resume:**

1. Describe your current, active life with Christ.
2. Describe your strengths, opportunities for growth, and approach to discipleship for students.
3. Submit cover letter and resume to [dmartin@wellspringburlington.com](mailto:dmartin@wellspringburlington.com)

#### **Note:**

1. **Only successful candidates from the first stage of the application process will be contacted for the next step.**
2. References will only be requested from candidates proceeding to the next step.
3. As a condition of employment, the successful candidate will be required to provide a current Vulnerable Sector Police Check, and signed agreements for the Alliance Canada Statement of Faith, Call to Excellence, and Statement on Human Sexuality.